**WORK TRANSITION PLAN**

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| **Personal Information and Contacts** | |
| Full Name | [Full Name] |
| Email | [Email] |
| Phone | [Phone Number] |

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| **Emergency Contacts** | | |
| **1.** | Name | [Name] |
|  | Relationship | [Relationship] |
|  | Phone | [Phone Number] |
| **2.** | Name | [Name] |
|  | Relationship | [Relationship] |
|  | Phone | [Phone Number] |

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| **Current Job Details** | |
| Job Title | [Job Title] |
| Department | [Department] |
| Supervisor's Name | [Supervisor's Name] |
| Employment Duration | [Employement Duration] |

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| **Goals and Objectives for the Transition** | |
| **Goal 1** | Become a Software Developer |
| **Objective** | |
| * Enroll in a coding bootcamp to learn programming languages. | |
| * Complete online courses in web development and software engineering. | |
| **Goal 2** | Secure an entry-level position in a software development company. |
| **Objective** | |
| * Build a portfolio showcasing personal coding projects. | |
| * Attend software developer meetups to expand professional network. | |

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| **Skill Assessment and Development** |
| **Current Skills** |
| * Communication |
| * Market Research |
| * Data Analysis |
| **Areas for Development** |
| * Programming (HTML, CSS, JavaScript, Python)   Enroll in a 12-week coding bootcamp and complete self-paced online courses. |
| * Software Development   Work on personal projects and contribute to open-source projects. |

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| **Job Search and Networking Strategies** | |
| Target Industries | Technology, Software Development |
| **Target Companies** | |
| Company 1 | [Company Name] |
| Company 2 | [Company Name] |
| **Networking Strategy** | |
| Event 1 | Tech Industry Meetup by [Date] |
| Event 2 | Software Development Webinar by [Date] |

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| **Financial Planning and Budgeting** | |
| Current Income | [$ Amount / Month] |
| Savings | [$ Amount] |
| Estimated Expenses During Transition | [$ Amount / Month] |
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| **Budget Allocation** | |
| Job Search Expenses | [$ Amount] |
| Skill Development | [$ Amount] |

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| **Health and Wellness Considerations** | |
| Health Insurance | Provided by current employer until the end of the month. |
| **Stress-Relief Techniques** | |
| * Regular Exercise | |
| * Meditation and Mindfulness Practices | |

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| **Timeframe and Milestones** | | | | |
| Start Date | **[Date]** | | End Date | **[Date]** |
| **Milestones** | | | | |
| Milestone 1 | | Complete coding bootcamp by [Date] | | |
| Milestone 2 | | Apply to software developer positions by [Date] | | |